**GARRISON COMMUNITY COUNCIL**

**BURSARY APPLICATION FORM**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Last, First, Middle Initial)

Rank: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: Street: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Province; \_\_\_\_\_\_\_\_\_\_\_ Postal Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Academic Information**.

Post-secondary Institution. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Programme or Area of Study: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Length of Programme: \_\_\_\_\_\_\_\_\_

Years Remaining in Programme: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other Academic Information You wish to provide: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Optional)

**Supporting Documentation**

In support of the bursary application, the **following documentation is** **required**:

1. Proof of Enrolment at Post-secondary Institution.
2. Motivational Letter. In 250 words or less, the applicant should show how the bursary would be used in the applicant’s course of study.
3. Letters of Reference: Three letters of reference attesting to character, work, ability to work with others, charity work, etc.). The letters must not be dated earlier than **22 October 2020.**

**Please Note the following:**  (1) Applicants must submit unaltered letters of reference. These letters may be checked for validity by the Bursary Selection Committee. (2) GCC Bursary recipients are not eligible to reapply in any subsequent year.

**Authorization – Applicant**.

In submitting this application, I confirm that I have not been awarded a GCC Bursary in any other year and that all statements, documents and information are accurate and true. Additionally, I will undertake to remain a member of the Canadian Armed Forces while completing post-secondary education. If awarded a Garrison Community Council Bursary, I consent to the use by the Garrison Community Council of my name and picture in promotion of this and future Bursary Programmes.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Authorization – Commanding Officer** (or Designated Officer)

I certify that (Applicant’s Name )\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_is a serving member of my Unit and is eligible to apply for this Bursary. This Reservist has demonstrated leadership and teamwork within the Unit.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CO’s Name (or Designated Officer) / Unit Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CO’s Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NOTICE TO APPLICANTS (Checklist and Initials)**

Applicants must confirm that:

1. The applicant is a member of an eligible Unit as listed. Initial: \_\_\_\_\_\_\_\_\_
2. All personal information (name, rank, etc.) is complete. Initial: \_\_\_\_\_\_\_\_\_
3. All information concerning post-secondary education (school name, course, length of study, etc.) is complete. Initial: \_\_\_\_\_\_\_\_\_
4. All supporting documents (personal letter of motivation, how bursary will be used, confirmation of enrollment, etc.) Initial: \_\_\_\_\_\_\_\_\_\_\_
5. Applicant has signed and dated the application (using black or dark blue ink). Initial: \_\_\_\_\_\_
6. CO or Designated Officer has signed and dated (using black or dark blue ink) the application. Unit stamp must be affixed. Initial: \_\_\_\_\_\_\_\_\_
7. The applicant is submitting the bursary application and supporting information/documents in electronic format by email to reach the GCC **NO LATER THAN FRIDAY 21 OCTOBER 2022** at:

Randy Harden -secretary

[garrisoncommunitycouncil@gmail.com](mailto:garrisoncommunitycouncil@gmail.com) Initial: \_\_\_\_\_\_\_\_

**REMINDER**: All applications will be acknowledged within 48 hours of receipt. If acknowledgement is not received, please contact: Geoff Hutton ([geoff.hutton@sympatico.ca](mailto:geoff.hutton@sympatico.ca)) , Chair of the GCC Bursary Programme.