

**GARRISON COMMUNITY COUNCIL
BURSARY APPLICATION FORM**

Name: _____
(Last, First, Middle Initial)

Rank: _____ Unit: _____

Mailing Address: Street: _____ City: _____
Province: _____ Postal Code: _____

Email Address: _____

Telephone: _____ Cell: _____

Academic Information.

Post-secondary Institution. _____

Programme or Area of Study: _____

Length of Programme: _____

Years Remaining in Programme: _____

Other Academic Information You wish to provide: _____ (Optional)

Supporting Documentation

In support of the bursary application, the **following documentation is required:**

- a. Proof of Enrolment at Post-secondary Institution.
- b. Motivational Letter. In 250 words or less, the applicant should show how the bursary would be used in the applicant's course of study.
- c. Letters of Reference: Three letters of reference attesting to character, work, ability to work with others, charity work, etc.). The letters must not be dated earlier than **22 October 2020.**

Please Note the following: (1) Applicants must submit unaltered letters of reference. These letters may be checked for validity by the Bursary Selection Committee. (2) GCC Bursary recipients are not eligible to reapply in any subsequent year.

Authorization – Applicant.

In submitting this application, I confirm that I have not been awarded a GCC Bursary in any other year and that all statements, documents and information are accurate and true. Additionally, I will undertake to remain a member of the Canadian Armed Forces while completing post-secondary education. If awarded a Garrison Community Council Bursary, I consent to the use by the Garrison Community Council of my name and picture in promotion of this and future Bursary Programmes.

Signature: _____ Date: _____

Authorization – Commanding Officer (or Designated Officer)

I certify that (Applicant's Name) _____ is a serving member of my Unit and is eligible to apply for this Bursary. This Reservist has demonstrated leadership and teamwork within the Unit.

Signature: _____ Date: _____

CO's Name (or Designated Officer) / Unit Name _____

CO's Email: _____

NOTICE TO APPLICANTS (Checklist and Initials)

Applicants must confirm that:

- a. The applicant is a member of an eligible Unit as listed. Initial: _____
- b. All personal information (name, rank, etc.) is complete. Initial: _____
- c. All information concerning post-secondary education (school name, course, length of study, etc.) is complete. Initial: _____
- d. All supporting documents (personal letter of motivation, how bursary will be used, confirmation of enrollment, etc.) Initial: _____
- e. Applicant has signed and dated the application (using black or dark blue ink). Initial: _____
- f. CO or Designated Officer has signed and dated (using black or dark blue ink) the application. Unit stamp must be affixed. Initial: _____
- g. The applicant is submitting the bursary application and supporting information/documents in electronic format by email to reach the **GCC NO LATER THAN FRIDAY 21 OCTOBER 2022** at:

Randy Harden -secretary
garrisoncommunitycouncil@gmail.com Initial: _____

REMINDER: All applications will be acknowledged within 48 hours of receipt. If acknowledgement is not received, please contact: Geoff Hutton (geoff.hutton@sympatico.ca), Chair of the GCC Bursary Programme.